

## SCHEDULE B – APPENDIX 4

### CLASS MEMBER LIST AND VERIFICATION OF CLASS MEMBERSHIP

#### CLASS MEMBER LIST

1. For the purposes of providing Notice to the Class and verifying class membership, the RCMP will prepare a list of female Regular Members, Civilian Members and Public Service Employees (who are appointed by the Commissioner under the delegated authority of the Public Service Commission and pursuant to the *Public Service Employment Act*, R.S.C., 1985, c. P-32; amended S.C. 2003, c. 22, ss.12, 13) who have worked within the RCMP between September 16, 1974 and the Approval Date (the “List”). For clarity, for the purposes of this Agreement only, RCMP members include Regular Members, Civilian Members, Special Constables, Cadets, Auxiliary Constables, Special Constable Members, Reserve Members, and Public Service Employees includes Temporary Civilian Employees who, prior to 2014 were appointed under the now-repealed subsection 10(2) of the *RCMP Act*, R.S.C., 1985, c. R-10

2. The List will include the following information for each individual where available:

- (a) name while working within the RCMP;
- (b) current name (if known by the RCMP to be different from the name while working within the RCMP);
- (c) date of birth;
- (d) dates of service within the RCMP;
- (e) regimental number (if applicable);
- (f) whether the individual was a Regular Member, a Civilian Member or a Public Service Employee;
- (g) current address information.

3. The RCMP will make best efforts to ensure that the List is comprehensive. To produce as comprehensive a list as possible, the RCMP will use one or more sources of information including, but not limited to, the following:

- (a) Human Resources Information Management System (HRMIS);
- (b) Employee Management System;
- (c) Pension Data Repository;
- (d) Penfax Pension System
- (e) Member Pay System
- (f) Veteran’s Affairs Canada
- (g) RCMP Veterans Association
- (h) National Library and Archives

(i) Canada Revenue Agency

4. If the holder of any information sources set out in paragraph 3 is unwilling or is unable to lawfully provide any of the aforementioned information absent court order, the Parties shall seek an order from the Federal Court compelling the disclosure of the information from the holder of the information to the RCMP for inclusion in the List.
5. The RCMP will make best efforts to exclude from the List individuals who are known to the RCMP to be deceased.
6. Upon completion of the List the RCMP shall advise the Parties and, if required, shall advise the Court, of any groups of potential Class Members for which there is no reasonable and reliable existing source of this information and who, therefore, are not captured in the List.
7. The RCMP shall provide at Canada's expense, Notices to the Class Members by direct mail, as set out in Schedule A – Appendix 3 of the Agreement using the information contained in the List.

**VERIFICATION OF CLASS MEMBERSHIP**

8. Before determining whether a Claimant is entitled to compensation, the Assessor must be satisfied that the Claimant is a Primary Class Member as defined in the Agreement.
9. The Assessor will take the necessary steps to verify that a Claimant is a Primary Class Member, keeping in mind the importance of maintaining the Class Members' confidentiality to the extent possible.
10. To enable the Assessor to verify that Claimants are Primary Class Members, the RCMP will provide the aforementioned List to the Assessor. The Assessor shall verify whether the Claimant is a Primary Class Member by:
  - (a) seeking information directly from the Claimant on the Claim Form included as Schedule B – Appendix 1 to this Agreement;
  - (b) checking the List provided by the RCMP, taking note in particular of groups of Claimants who may have been missed because of the lack of a source of information.
11. Where a Claimant's name does not appear in the List provided by the RCMP, the Assessor may request evidence of Class Membership from the Claimant sufficient to satisfy the Assessor.
12. Where the Assessor has doubt that the Claimant is a Primary Class Member, he may request additional evidence of Class Membership from the Claimant sufficient to satisfy the Assessor.
13. If the Assessor cannot verify that the Claimant is a Class Member, he shall deny the Claim and shall so notify the Claimant.